



# MOUNT DORA CHRISTIAN ACADEMY

— Est 1945 —

## OPEN POSITION: SUMMER CAMP DIRECTOR

The summer camp director is responsible for the planning and daily supervision of the summer camp program and ensures the infusion of Biblical and spiritual foundations into the summer camp curriculum and activities. The ability to build partnerships with parents and colleagues is paramount to success in this position. The summer camp director reports to the dean of students.

### Major responsibilities:

- Prepare appropriate weekly thematic activities which include integrated Biblical foundations
- Operate with the safety and well-being of campers and staff as the first priority
- Follow all safety protocols
- Engage with campers and staff to promote fun and build community
- Manage all staff and staff schedules
- Manage the weekly budget
- Manage collection of weekly tuition and fees and report all collections to the business office in a timely manner
- Shop weekly for camp materials
- Follow all school policies related to transportation and supervision for approved field trips
- Demonstrate the maturity to inspire student learning and understanding of the age group
- Maintain a fun and appealing atmosphere for campers and staff

### QUALIFICATIONS:

Experience in camp management, teaching, children's ministry, or a related field preferred.

Exhibit a strong faith and exemplary lifestyle

Preference will be given to applicants who are members of a congregation of the churches of Christ. All applicants must be members of a local church and able to sign and abide by the MDCA statement of faith in order to be considered

Must have an understanding of child development and age-appropriate strategies for learning and behavior management

Must be able to establish and maintain effective professional relationships

Ability to accept direction

Ability to exercise good judgment

Must submit to a background check

Please apply by submitting a resume, cover letter, and three references to:

Mount Dora Christian Academy  
301 W. 13th Ave.  
Mount Dora, FL 32757  
Attn: Lori Hadley

or

[lori.hadley@mdcacademy.org](mailto:lori.hadley@mdcacademy.org)